

# **BUSINESS PURPOSE SUBMISSION FORM**

Your ATHAS CAPITAL Account Executive:
Phone:
Fax:
Submission Email:
****Submission Checklist****
SEE 2 <sup>nd</sup> PAGE
<b>★</b> VERY IMPORTANT ★
Broker Information:
Company's Name:
Are you approved with ACG?: Yes $\Box$ No $\Box$
If Yes, your broker approval ID#:
* Brokers License #: DRE CFL
★ Brokers NMLS #:
Loan Officers Name:
Loan Officers Phone #:
Loan Officers E-mail:
☐ I would like to receive email updates of products and services.  Loan Processor Name:
Loan Processor Phone #:
Loan Processor E-mail:
Only needed if loan is  ★ N/O/O and is in the states of: AZ, KS, MT, NE, OR, UT.  ★ O/O and is in the states of: AZ, ID, OR, UT.
Appraisal
☐ I have an appraisal that is within 60 days (must submit with file)
☐ I will use Athas approved AMC (best option)
Credit Details
IMPORTANT: We underwrite based on below information!
FICO Score: Borrower Co-Borrower Average
Mortgage lates in past 36 months? ☐ Yes ☐ No
#30 Days#60 Days# 120+
Foreclosure in the last 5 years? ☐ Yes ☐ No
•
If so, how long ago?
If so, how long ago?  Short Sale in the last 3 years?
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Borrower Details
BORROWER:
CO-BORROWER:
ENTITY/NAME WHO HOLDS TITLE:
PROPERTY STREET ADDRESS:
CITY: STATE: ZIP:
Borrower's Citizenship:
☐ US Citizen
☐ Green Card Holder ☐ Foreign National
Borrower's Current Living Arrangements:
☐ Currently owns primary residence.
<ul> <li>□ Currently renting at primary residence (allowed on Hard Money only)</li> <li>□ Pays no rent and lives with relatives (allowed on Hard Money only)</li> <li>□ Lives outside the US.</li> </ul>
Property Occupancy:
<ul> <li>□ Currently occupied by renter.</li> <li>□ Lease is arms length.</li> <li>□ Lease is Non Arms Length (allowed on Hard Money only)</li> </ul>
☐ Vacant and waiting to be rented.
Condition of Collateral:
☐ Pride of ownership & zero deferred maintenance – <i>Non-Prime &amp; Alt-A</i> ☐ Some minor deferred maintenance – <i>Non-Prime maybe Hard Money</i>
☐ Visible & obvious deferred maintenance – Hard Money maybe Fix & Flip ☐ Major deferred maintenance - Only suitable for Fix & Flip.
Purpose/Occupancy/Doc Type/Property Type
Product Type Requested:
Product Type Requested:  □ Non-Prime □ Hard Money □ Alt-A
Product Type Requested:  ☐ Non-Prime ☐ Hard Money ☐ Alt-A  Type of Loan:
□ Non-Prime □ Hard Money □ Alt-A
□ Non-Prime □ Hard Money □ Alt-A <b>Type of Loan:</b>
□ Non-Prime □ Hard Money □ Alt-A  Type of Loan: □ Purchase □ Cash Out □ Rate & Term  Occupancy: □ O/O □ N/O/O □ Owner User □ Investor
□ Non-Prime □ Hard Money □ Alt-A  Type of Loan: □ Purchase □ Cash Out □ Rate & Term  Occupancy: □ O/O □ N/O/O □ Owner User □ Investor  Term − Alt-A:
□ Non-Prime □ Hard Money □ Alt-A  Type of Loan: □ Purchase □ Cash Out □ Rate & Term  Occupancy: □ O/O □ N/O/O □ Owner User □ Investor
□ Non-Prime       □ Hard Money       □ Alt-A         Type of Loan:         □ Purchase       □ Cash Out       □ Rate & Term         Occupancy:         □ O/O       □ N/O/O       □ Owner User       □ Investor         Term - Alt-A:         □ 30 year fixed ≤70% LTV       □ 20 year fixed >70% LTV         Term - Non-Prime:         □ 3/27       □ 5/25       □ 7/23       □ 30 year fixed
Non-Prime       Hard Money       Alt-A         Type of Loan:       Purchase       Cash Out       Rate & Term         Occupancy:       O/O       N/O/O       Owner User       Investor         Term - Alt-A:       30 year fixed ≤70% LTV       20 year fixed >70% LTV         Term - Non-Prime:       3/27       5/25       7/23       30 year fixed         No add on       +25bps       +37.5bps       +50bps
□ Non-Prime       □ Hard Money       □ Alt-A         Type of Loan:         □ Purchase       □ Cash Out       □ Rate & Term         Occupancy:         □ O/O       □ N/O/O       □ Owner User       □ Investor         Term - Alt-A:         □ 30 year fixed ≤70% LTV       □ 20 year fixed >70% LTV         Term - Non-Prime:         □ 3/27       □ 5/25       □ 7/23       □ 30 year fixed
Non-Prime       Hard Money       Alt-A         Type of Loan:       Purchase       Cash Out       Rate & Term         Occupancy:       O/O       N/O/O       Owner User       Investor         Term - Alt-A:       30 year fixed ≤70% LTV       20 year fixed >70% LTV         Term - Non-Prime:       3/27       5/25       7/23       30 year fixed No add on +25bps       +37.5bps       +50bps         Interest Only Options for fixed period:
Non-Prime Hard Money Alt-A   Type of Loan: Purchase Cash Out Rate & Term   Occupancy: O/O N/O/O Owner User Investor   Term - Alt-A: 30 year fixed ≤70% LTV 20 year fixed >70% LTV   Term - Non-Prime: 3/27 5/25 7/23 30 year fixed   No add on +25bps +37.5bps +50bps   Interest Only Options for fixed period: Yes, I would like Interest Only Option +25bps   Term - Hard Money Bridge: 6 mth 12 mth 24 mth 36 mth
Non-Prime
Non-Prime Hard Money Alt-A   Type of Loan: Purchase Cash Out Rate & Term   Occupancy: O/O N/O/O Owner User Investor   Term - Alt-A: 30 year fixed ≤70% LTV 20 year fixed >70% LTV   Term - Non-Prime: 3/27 5/25 7/23 30 year fixed   No add on +25bps +37.5bps +50bps   Interest Only Options for fixed period: Yes, I would like Interest Only Option +25bps   Term - Hard Money Bridge: 6 mth 12 mth 24 mth 36 mth
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Non-Prime   Hard Money   Alt-A  Type of Loan:   Purchase   Cash Out   Rate & Term  Occupancy:   O/O   N/O/O   Owner User   Investor  Term - Alt-A:   30 year fixed ≤70% LTV   20 year fixed >70% LTV  Term - Non-Prime:   3/27   5/25   7/23   30 year fixed No add on +25bps +37.5bps +50bps  Interest Only Options for fixed period:   Yes, I would like Interest Only Option +25bps  Term - Hard Money Bridge:   6 mth   12 mth   24 mth   36 mth  Term - Hard Money Long Term:   5/25   7/23   30 years fixed No add on +25bps +50bps  Term - Fix & Flip:   6 mth   12 mth  Impounds:   No - add 50 bps to rate   Yes - no add on  Prepay Protection Option:   Level 1: 5% loan amount - No add on.   Level 2: 6 months interest on 80% of the balance - +50bps  Down Payments & Closing Costs:
Non-Prime
Non-Prime   Hard Money   Alt-A  Type of Loan:   Purchase   Cash Out   Rate & Term  Occupancy:   O/O   N/O/O   Owner User   Investor  Term - Alt-A:   30 year fixed ≤70% LTV   20 year fixed >70% LTV  Term - Non-Prime:   3/27   5/25   7/23   30 year fixed No add on +25bps +37.5bps +50bps  Interest Only Options for fixed period:   Yes, I would like Interest Only Option +25bps  Term - Hard Money Bridge:   6 mth   12 mth   24 mth   36 mth  Term - Hard Money Long Term:   5/25   7/23   30 years fixed No add on +25bps +50bps  Term - Fix & Flip:   6 mth   12 mth  Impounds:   No - add 50 bps to rate   Yes - no add on  Prepay Protection Option:   Level 1: 5% loan amount - No add on.   Level 2: 6 months interest on 80% of the balance - +50bps  Down Payments & Closing Costs:
Non-Prime
Non-Prime
Non-Prime



### **BUSINESS PURPOSE SUBMISSION REQUIREMENTS**

### **Non-Prime**

- Completely filled out Submission form
- Professionally filled out 1003 including all HMDA Data
- Property Profile for Current Residence and Subject Property
- Credit Report dated within 30 days(\*\*If Retail need Borrower Authorization\*\*)
- Drivers License if US citizen or Green Card holder.
- Passport if foreign national must live out of country.
- Passport & Work Visa if Foreign National lives in USA.
- Copy of Lease if property is in fact leased.
- Rent Roll if multiple units.
- If LTV is over 70% please provide 1 months bank statement for source & seasoning of down payment and closing costs.
- If LTV is over 75% please provide 3 months bank statements for source & seasoning of down payment, closing costs and liquid cash reserves.
- If LTV is over 75% please provide fully completed DSCR calculator.

#### If Purchase:

Fully executed purchase agreement with all addendums and counter offers.

## If broker already has an Appraisal:

- Original color PDF appraisal
- If no appraisal, Athas will get a quote for appraisal from its approved AMC.

## TITLE: REQUIRED ON A PURCHASE - Refinance not required unless Broker has already • Prelim or Title commitment with 24 Month Chain of Title

- - If escrow state all escrow instructions.

     NOTE: WFG is not an accepted Title or Escrow Company:
    - NO AFFILATION is allowed between Loan broker, Seller Borrower, and Title or Escrow.

### Alt-A

- Completely filled out Submission form
- Professionally filled out 1003 including all HMDA Data
- Property Profile for Current Residence and Subject Property
- Credit Report dated within 30 days(\*\*If Retail need Borrower Authorization\*\*)
- Drivers License if US citizen or Green Card holder.
- Passport if foreign national must live out of country.
- Passport & Work Visa if Foreign National lives in USA.
- Copy of Lease if property is in fact leased.
- Rent Roll if multiple units.
- 3 Months bank statements for source & seasoning of down payment, closing costs and liquid cash reserves.
- Fully completed DSCR calculator.

### <u>If Purchase:</u>

Fully executed purchase agreement with all addendums and counter offers.

## If broker already has an Appraisal:

- Original color PDF appraisal
- If no appraisal, Athas will get a quote for appraisal from its approved

### TITLE: REQUIRED ON A PURCHASE - Refinance not required unless Broker has already

- Prelim or Title commitment with 24 Month Chain of Title
- If escrow state all escrow instructions.
  - NOTE: WFG is not an accepted Title or Escrow Company: NO AFFILATION is allowed between Loan broker, Seller,
  - Borrower, and Title or Escrow.

## **Non-Prime Bridge (Hard Money)**

- Completely filled out Submission form
- Professionally filled out 1003 including all HMDA Data
- Property Profile for Current Residence and Subject Property
- Credit Report dated within 30 days(\*\*If Retail need Borrower Authorization\*\*)
- Drivers License if US citizen or Green Card holder.

### If Purchase:

Fully executed purchase agreement with all addendums and counter offers.

### If borrower is a renter or fist time home buyer:

Anti-coaching letter referencing borrower's full name from broker on broker's letterhead signed & dated.

### If broker already has an Appraisal:

- Original color PDF appraisal
- If no appraisal, Athas will get a quote for appraisal from its approved AMC.

### TITLE: REQUIRED ON A PURCHASE - Refinance not required unless Broker has already

- Prelim or Title commitment with 24 Month Chain of Title
- If escrow state all escrow instructions

  - NOTE: WFG is not an accepted Title or Escrow Company: NO AFFILATION is allowed between Loan broker, Seller, Borrower, and Title or Escrow.

## Fix & Flip

- Completely filled out Submission form
- Professionally filled out 1003 including all HMDA Data
- Property Profile for Current Residence and Subject Property
- Credit Report dated within 30 days(\*\*If Retail need Borrower Authorization\*\*
- If experienced flipper, please provide HUD-1 from purchase and sale of last 5 projects completed.

### If Purchase:

- Fully executed purchase agreement with all addendums and counter offers.
- Detailed rehab budget
- 2 months bank statements to prove down, closing costs, and rehab cost.

### If broker already has an Appraisal:

- Original color PDF appraisal
- If no appraisal, Athas will get a quote for appraisal from its approved AMC.

#### TITLE: REQUIRED ON A PURCHASE – Refinance not required unless Broker has already

- Prelim or Title commitment with 24 Month Chain of Title
- If escrow state all escrow instructions
  - NOTE: WFG is not an accepted Title or Escrow Company:
    NO AFFILATION is allowed between Loan broker, Seller, Borrower, and
  - Title or Escrow

## **Additional Comments:**